

WATERS EDGE HOA MODIFICATION REQUEST FORM

THIS REQUEST MUST BE SUBMITTED BY MAIL AND RECEIVED BEFORE THE 15TH OF THE MONTH IN ORDER TO BE ON THE AGENDA. NO EXCEPTIONS.

Mailing Address:

Waters Edge HOA

c/o TLC Professional Group, LLC 5889 S. Williamson Blvd. Ste. 1301 Port Orange, FL, 32128

Phone: 386-219-2010, Fax: 386-366-8023

www.TLC-PG.com

Applicant Name: _____

Property Owner Name (if different from Applicant): _____

Contractor Name (if applicable): _____

Property Address: _____

Mailing Address: (if different then Property Address): _____

Lot #: _____ phase _____ Email: _____

Phone: (H) _____ (W) _____ (cell) _____

Date Submitted: _____

In accordance with the Waters Edge Declaration of Covenants and Restrictions (C & Rs), I hereby request approval of the ARC or AMC to make the following modifications to the residence listed above (check all that apply):

Exterior paint color modification – applications must include paint chips/color samples.

Fence installation - Applications for a fence must include photographs of all property line location views and a survey of property with fence location depicted, as well as any neighboring fences.

Pool installation – \$500 damage deposit is required. Drawing of pool & survey with pool location required.
 With screen enclosure – **drawing of screen enclosure required**

Driveway modification (including stain or paint)

Patio addition † with screen enclosure † without screen enclosure

† Other (please provide a brief description)

Please attach a detailed (to scale) drawing of your plans and samples of colors and materials, and a copy of your survey and site plan of proposed improvements.

Applications must be filled out completely and supporting materials submitted before being accepted. Submit by mail to the Waters Edge HOA, c/o TLC Professional Group, LLC, 5889 S Williamson Blvd., Suite 1301, Port Orange, FL 32128 by the 15th of the month.

Is this an amendment or additional information to a previous submittal? YES NO If yes, approximate date of previous submittal: _____.

Once approved, the work shall start approximately (date) _____ and be completed by approximately (date) _____.

I understand that, under the covenants, the Committee will act on this request within **forty-five (45) days** of receipt of my submittal and provide me with a written response of their decision by the Association Manager. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the ARC or AMC through Property Management.
2. All work will be done at my expense and all future maintenance will remain at my expense.
3. All work will be done expeditiously once commenced and will be done in a good workmanlike manner by myself or a contractor.
4. All work will be performed at a time and in a manner to minimize interference and inconvenience to my neighbors. All work will begin within 180 days of approval. All approvals are rescinded if work has not commenced within 180 days of approval. Once an approval is rescinded, I agree to resubmit.
5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.
6. I will be responsible for the conduct of all persons, agents, contractors and employees who are connected with this work.
7. I will be responsible for compliance with all applicable federal, state and local laws, codes, regulations and requirements in connections with this work, and I will obtain all necessary governmental permits and approvals for the work. I understand and agree that the Waters Edge Community Association, its Board of Directors, its agents and the ARC and/or RMC have no responsibility with respect to such compliance and that the Board of Directors or its designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, regulation or governmental requirement.
8. I hereby authorize members of the ARC and/or RMC to enter upon my property for the purpose of viewing the proposed modifications prior to and after completion of work.

Signature of Applicant

NOTE: Approval by this committee is NOT approval for the applicant to trespass upon or otherwise effect your neighbor's property.

COMMITTEE USE ONLY

Approved _____

Approved subject to the following: _____

Not Approved _____

Committee Member Signatures:

